OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – DECEMBER 11, 2012

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, December 11, 2012, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Elton J. LeBlanc, President; Mr. Bradley J. Cantrell, Secretary and Mr. P. James DiFatta, Treasurer. Absent was Mr. Harold J. Anderson, Vice President. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration; Mr. Jerry Graves, Director of Operations; Mr. Sal Cusimano, Mr.’s David Fennelly and Gary Poirrier, Associated Terminals of St. Bernard; Mr. John Mack, Colex & Associates; Mr. Jim Simmons, N-Y & Associates and Representatives from Cox Operating, LLC.

President LeBlanc called for a Moment of Silence in remembrance of Charles H. Reppel, Commissioner. Dr. Scafidel gave a brief refection on Mr. Reppel’s contributions to the St. Bernard Port.

President LeBlanc asked if there were any public comments in accordance with R.S. 42:5(D). Not hearing from anyone, he continued with the meeting.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved the minutes of the regular meeting held on November 13, 2012.

Dr. Scafidel recognized Mr. Graves and the representatives from Cox Operating, LLC who gave a brief description of the work Cox Operating, LLC is doing in the local area and navigable waterways under the Port’s jurisdiction.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved a consent request for Cox Operating, LLC to remove Lake Eugenie L&D Well No. 1 Platform, Block 48, Chandeleur Sound Area, Half Moon Lake Field, St. Bernard, La.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved a lease amendment for The Kearney Company to extend the south warehouse lease by 1 ½ years including three (3) one-year options and a full abatement from November 15, 2012 to April 14, 2013 to cycle in new cargo.

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Dr. Scafidel gave a brief description and the motivation for entering into a Memorandum of Agreement with the National Port Authority of Haiti.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, and after asking for any public comment, the Board unanimously approved a Memorandum of Agreement between the St. Bernard Port, Harbor and Terminal District and the National Port Authority of Haiti.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved a change to the Employee Policy Manual.

President LeBlanc recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets, professional services and Lessees Arrears. The Board discussed the Finance Report. President LeBlanc thanked Mr. Heaphy for his report.

President LeBlanc recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel recognized Mr. Mack who updated the Board on federal funding. Dr. Scafidel then reported on Construction, C. Alvin Bertel Award, Employee Desk Audit/Survey and the Christmas Open House. Dr. Scafidel also recognized Mr.’s Fennelly and Poirrier who updated the Board on Associated Terminals tonnage exceeding 10 million tons.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, and after asking for any public comment, the Board unanimously approved to add to the agenda approval of Change Order No. 1 for Barriere Construction Co., LLC relating to the North Boasso Site Asphalt Repairs and Replacement. An overrun of $239,534.25 and adding ten (10) days to the contract.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, and after asking for any public comment the Board unanimously approved Change Order No. 1 for Barriere Construction Co., LLC relating to the North Boasso Site Asphalt Repairs and Replacement. An overrun of $239,534.25 and adding ten (10) days to the contract.

President LeBlanc asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

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On motion of Mr. DiFatta, seconded by Mr. Cantrell, the meeting was adjourned.

/s/ Bradley J. Cantrell, Secretary